

Curriculum Committee Minutes

Sept. 23, 2008
 3:00 pm.
 South Administration Conference Room

Chair: Louise Excell (excused); Dennis Wignall (Acting in Louise's absence)

Present: Addison Everett, Karen Bauer, Brenda Sabey, Brent Hanson, Carlene Holm, Curtis Larsen, Dennis Wignall, Glenn Webb, Jay Slade, Linda Wright, Pete VanValkenburg, Randal Chase, Scott Mortensen, Sue Bennett, Susan Ertel, Tommy Cummings, Darci Downs, Darl Biniarz, Tom McNeilis

Absent: Louise Excell (excused), Carole Grady (excused) David Roos, Martha Talman (excused), Philip Lee,

Visitor: Bill Christensen, Erin O'Brien, Jerry Harris,

Agenda Items	Motions	Vote Results	Action/Discussion
Minutes Curriculum Committee Minutes (Sept. 09, 2008)	M: Scott Mortensen S: Glenn Webb	APPROVED	
Curriculum Items			
Arts & Letters			
FCS 2610: Child Guidance Course Revision Effective: Spring 2009			
FCS 2520: Planning Creative Experiences for Young Children Course Revision Effective: Spring 2009	M: Susan Ertel S: Addison Everett	APPROVED (vote taken on both FCS courses)	Embed labs in the class. These courses will meet a total of 4 hrs per week—2 in lecture setting, 2 hrs in lab/no credit setting where students will be part of the pre-school. Also, added prerequisites/co-requisites. The student will be able to take the prerequisite or be concurrently enrolled as a co-requisite. Concern was expressed that if the content is necessary for the degree, wouldn't it be wiser to offer it as prerequisite rather than a co-requisite? Would the content be delivered earlier than required in the curriculum, is it that helpful?
SINGLE CHANGE FORM FCS 2615 and FCS 2625 Course deletions Effective: Spring 2009	M: Susan Ertel S: Addison Everett	APPROVED	Called to question. Vote taken—approved unanimously.
AA/AS Degree Requirements	M: Addison Everett	APPROVED	Corrected requirements to include HIST 1700 or POLS 1100 for *AI. It was

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Early Childhood Education	S: Brent Hanson		pointed out that MATH prefix for the stats course 1040 wasn't there. They will take the form back and correct it and resubmit it without going through another curriculum meeting.
AAS Degree Requirements Early Childhood Education Revision	M: Brent Hanson S: Scott Mortensen	APPROVED	Same thing—same corrections were made to this degree requirement page—addition of the *AI GE requirement and MATH 1040.
PSY 1010: General Psychology Course Revision Effective: Fall 2008	M: Curtis Larsen S: Addison Everett	APPROVED	Activity type to include INV so online course can be delivered.
CJ 3320: Criminal Procedure: Arrest, Search and Seizure Course Addition Effective: Spring 2009	M: Scott Mortensen S: Susan Ertel	APPROVED	Expansion of course offerings for new Criminal Justice program to help with Integrated Studies degree.
SPAN 1000: Fundamentals of Spanish Course Addition Effective: Spring 2009	M: Curtis Larsen S: Susan Ertel	APPROVED	Non-GE course offering requested by Washington Co School District to be offered to non-Spanish speaking instructors. A beginning level course to teachers. This is instructor permit with preference for WCSD instructors having first priority.
ENGL 3262: Major Authors: Major African American Authors Course Addition Effective: Spring 2009	M: Susan Ertel S: Scott Mortensen	APPROVED	
SINGLE CHANGE FORM SSC1300: Student Ambassador Leadership I SSC 1310: Student Ambassador Leadership II SSC 1320: Student Ambassador Leadership III SSC 1350: Student Government Leadership I SSC 1360: Student Government Leadership II SSC 1370: Student Government Leadership III SSC 1050: Returning Adult Forum Course Revisions Effective: Spring 2009	M: Scott Mortensen S: Randal Chase	APPROVED – vote taken only on SSC 1300, 1310, 1320 and 1050.	SSC 1350, 1360, 1370 was removed from this request as the instructor wanted the right to give grades rather than Pass/Fail option.
THEA 1900: Priv Applied Theatre: Acting	M: Brent Hanson S: Addison Everett	APPROVED	Change activity type from LEC to INV for individual instruction like private music lessons.

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Course Revision Effective: Spring 2009			
THEA 4043: Stage Combat Course Addition Effective: Spring 2009	M: Brent Hanson S: Scott Mortensen	APPROVED	This course builds upon scene analysis, so it isn't just 'combating' on stage. It's within the context of character development and narrative value. That's why the prerequisite of Acting II (THEA 2033).
Business			
Degree Requirements: BADM: Finance Emphasis	M: Curtis Larsen S: Scott Mortensen	APPROVED	Bill Christensen represented Philip Lee in presenting the Degree Requirements for BADM: Finance Emphasis. All instructors and courses are already in place. Core business requirements are already in place as the same as the Business degree. The elective portion has been changed to include the finance emphasis.
Allied Science & Health			
BIOL 2000: Scientific Writing and Communication Course Addition Effective: Spring 2009	M: Susan Ertel S: Pete VanValkenburg M: Amended motion to change title and description was accepted by Susan Ertel by Tom McNeilis S: Addison Everett	APPROVED w/amendment of changes w/title of Scientific Writing as the title, and that they amend the description to exclude on 3) "for all types of communication" Vote was taken on the amendment/passed unanimously. Vote was then taken on original motion to approved.	Some members of the committee were not comfortable with the title including the word "Communication." It was explained to the committee that the word "communication" was included because they're communicating scientific ideas for other scientists specifically, and that's a very specific skill. It is a writing skill, not specifically "communication." It isn't a presentation skill, rather a writing/oral skill. In the course description it suggests "concise scientific context for all types of communication " ... the communication faculty are hung up on this because it includes non-verbal, oral delivery, rhetoric, content analysis. These are forms of communication. It was asked why this wasn't a 3000 level course. Erin O'Brien stated that they wanted the students to take the course earlier in their coursework, thus the 2000 level number. It would benefit most of the majors to take it earlier in order to write lab reports, terms papers, etc. The course is open to any students—not just science majors. Will the students have trouble transferring since this same course at other institutions are upper-division? Within Utah, we're the first school to offer this course at an undergraduate level. Within the nation, this course is offered at an undergraduate level. It will be an elective course anyway. After much discussion, it was decided that the word "communication" be deleted from the title, and take the words " for all types of communication" be taken from the course description.

Agenda Items	Motions	Vote Results	Action/Discussion
Action Items			
Discussion Items			
Single Change Form			What constitutes a “single” change. Technically, if you change a prerequisite, it automatically changes course description. This is more than one change. It was discussed and decided that any one change would suffice for approval of changing the course description within the Banner system to reflect the change rather than filling out the long form.
Independent Study Courses			Since Martha and Sharon didn’t have time to work on this, it was withdrawn until the next meeting scheduled for Oct. 14, 2008.
Adjourned: 4:00 PM	M: Scott Mortensen		