

Curriculum Committee Minutes

Oct. 13, 2009

3:00 pm.

South Administration Conference Room

Chair: Daphne Selbert

Present: Paul Abegg, Karen Bauer, Sue Bennett, Darl Biniiaz, Randal Chase, Addison Everett, Brent Hanson, Nate Jensen, Gordon Jolley, Curtis Larsen, Philip Lee, Rick Palmer, Spencer Potter, JD Robertson, David Roos, Brenda Sabey, Pete VanValkenburg, Glenn Webb, Dennis Wignall, Linda Wright

Absent: Carole Grady (excused), Carlene Holm (excused), Scott Mortensen (excused).

Visitor: Alice Clegg (Nursing), Brandon Shigematsu (ESOL), Kyle Wells (Business)

Agenda Items	Motions	Vote Results	Action/Discussion
Curriculum Committee Minutes Sept. 22, 2009	M: Glenn Webb S: Dennis Wignall	APPROVED	
Curriculum Items			
Arts & Letters			
<u>SINGLE CHANGE FORM – MUSC</u> MUSC 2240: So Utah Heritage Choir MUSC 2250: Southwest Chorale MUSC 2260: Southwest Symphony Orchestra MUSC 2865: Piano Skills & Lit I MUSC 2866: Piano Skills & Lit II MUSC 2650: Piano Pedagogy I MUSC 2660: Piano Pedagogy II MUSC 4650: Pedagogy Practicum I MUSC 4660: Pedagogy Practicum II MUSC 1160: Group Piano II MUSC 2150: Group Piano III MUSC 2160: Group Piano IV Effective: Spring 2010	M: Curtis Larsen S: Randal Chase	APPROVED (vote taken on ALL Music Course agenda items).	MUSC 2240: Course deletion MUSC 2250: Course deletion MUSC 2260: Course deletion MUSC 2865: Course deletion MUSC 2866: Course deletion MUSC 2650: Course deletion MUSC 2660: Course deletion MUSC 4650: Course deletion MUSC 4660: Course deletion MUSC 1160: Prerequisite/Description change MUSC 2150: Prerequisite/Description change MUSC 2160: Prerequisite/Description change The changes indicated keep the music courses in line with accrediting body.
Course REPLACEMENTS on: MUSC 3865: Piano Pedagogy I MUSC 3866: Piano Pedagogy II MUSC 3340: Southwest Symphony Orchestra			MUSC 3865 (replaces MUSC 2650) MUSC 3866 (replaces MUSC 2660) MUSC 3340 (replaces MUSC 2260) MUSC 3240 (replaces MUSC 2240) MUSC 3230 (replaces MUSC 2250)

Agenda Items	Motions	Vote Results	Action/Discussion
MUSC 3240: Southern Utah Heritage Choir MUSC 3230: Southwest Chorale Effective: Spring 2010			Keeps courses in-line w/upper-division offerings.
MUSC 3370: Guitar Ensemble Course Addition Effective: Fall 2010			
ESOL Program Proposed Changes Presented by Brandon Shigematsu	M: Randal Chase S: Curtis Larsen Motion was amended to approve changes 1-4, and that 5 & 6 is out of our purvue. Curtis Larsen approved the amended change.	APPROVED. Vote was taken on the Proposed changes 1-4, and the curriculum changes proposed. We 'recommend' the proposal to Academic Council.	Brandon Shigematsu, ESOL instructor, explained the proposed changes to the existing program that was approved last year. He indicated that he's changing the test scores and the entrance test from TOEFL to the TOEFL iBT test. This test is an internet based test. The iBT test assesses speaking skills. Currently Dixie is using the computer based/paper based TOEFL exam that does NOT assess speaking skills. Brandon also proposed that the mission be changed to include two tracks: 1) <u>Unconditional track admission</u> for those who score 173 computer based or 500 paper based or higher be admitted to the degree program. He'd like to increase the score to 213 on computer based or 550 on paper base, or 79+ on iBT. If a student graduates from a high school in the US, the iBT score can be 61. The student will have to show proof of graduation from a US high school. They need to meet writing requirement for those who score below 24 on the writing section of TOEFL iBT. The students will be required to take the intermediate writing level course with a minimum grade of B or better to advance, or take TWE (Test of Written English). Once these requirements are met, they'll be allowed to register full-time as academic students. For those who score higher than 24 are exempt from this requirement. 2) <u>Conditional track admission</u> . 4 levels: Intro, Basic, Intermediate, Advanced. These students are required to take full-time ESOL courses only. Advanced students are given the privilege to take other academic courses up to 4 credits. 3) <u>EXIT Criteria</u> . Must maintain a minimum grade of B or better, and the advanced student has to re-take the TOEFL iBT to score 21 or higher in each level (reading, writing, listening and speaking). Once they achieve this requirement, they can matriculate as regular, full-time academic students. 4) <u>TESTING CENTER</u> – Brandon would like to see our Testing Center be authorized to administer the TOEFL iBT test. Right now students have to travel to BYU or Las Vegas, Nevada. This would allow our students and those in the community to stay here to take the test. Brandon has been in contact with ETS and has received the contract from them, and review it with the department chair. He's hopeful we can get this set up by the end of this year.

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			<p>5) <u>Pending. Establishment of an ESOL Center.</u> Brandon thinks this language center would be crucial to train language speaking individuals as well as giving advisement on ESOL related matters (study skills). This center would have to have a director and he/she would train newly hired faculty in ESOL.</p> <p>6) <u>International student fee of \$150</u> be charged (per semester/per student) to cover activities and events designed for international students for field trips, etc. to acquaint students with the St. George area.</p> <p>The iBT cost is \$150. The student will have to pay this fee twice—once for placement, and once for exit criteria.</p> <p>The committee felt the test score increase from 173 to 213 was a significant bump. 1) How does this compare with other ESL programs around the state, and 2) what is the purpose of raising it? 213 is the guideline set by ETS. It doesn't mean we have to comply with it. Whoever scores 213 or higher doesn't mean they'll succeed in academia. Brandon felt even at 213, the students don't succeed. 173 is currently what DSC is using. If a student scores 213+ on the test, they won't be coming to Dixie. They'll be at a bigger university. Brandon felt that the 213 score would be unrealistic; therefore, he recommends a score of 197. This would attract a little better student. If they graduate from a high school in the US, the 173 score will be adequate (as long as they can prove their graduation). Otherwise, the score needs to be 197. High quality standards is what Brandon wants to project to the international students.</p> <p>It was suggested that Brandon speak with our International Student office on campus to make sure that their recruitment of students doesn't already charge a fee similar to the \$150 that's being proposed.</p> <p>SLCC was awarded for their International program. Randal Chase indicated that that the fee was built into their student fees. The international students would pay the same fees as a normal student plus the \$150 as their student fees, but they would have special programs especially for the international student. Randal indicated that what Brandon is proposing is consistent with the SLCC program.</p> <p>#5 and #6. The committee felt that these issues were more administrative/management rather than a curriculum issue, and that Academic Council would be a better voice on these issues.</p>

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<p><u>SINGLE CHANGE FORM – ESOL Course DELETIONS on all of the following:</u> ESOL 0110: ESOL Skills: Intro/Workplace ESOL 0120: ESOL Skills: Intro/Academics ESOL 0130: ESOL Skills: Intro/Life ESOL 0160: Intro to Grammar ESOL 0210: Basic ESOL Skills: Workplace ESOL 0220: Basic ESOL Skills: Academic ESOL 0230: Basic ESOL Skills: Life ESOL 0410: Interm ESOL Skills: Workplace ESOL 0420: Interm ESOL Skills: Academic ESOL 0430: Interm ESOL Skills: Life ESOL 0610: Adv ESOL Skills: Workplace ESOL 0620: Adv ESOL Skills: Academic ESOL 0630: Adv ESOL Skills: Life All Effective: Spring 2010</p>	<p>M: Curtis Larsen S: Dennis Wignall</p>	<p>APPROVED. Vote taken on ALL curriculum issues.</p>	<p>The ESOL program was commended on the emphasis placed on reading skills.</p> <p>These courses are being deleted because they're all 1 credit courses that really don't need to be in the curriculum. These courses are incorporated into the revisions below.</p>
<p><u>Course REVISIONS on all of the following:</u> ESOL 0100: Intro to Academic Comm ESOL 0200: Basic Academic Comm ESOL 0400: Interm Academic Comm ESOL 0600: Adv Academic Comm ESOL 0360: Basic English Grammar ESOL 0560: Interm English Grammar ESOL 0760: Adv English Grammar ESOL 0140: Intro to Reading ESOL 0300: Basic Reading ESOL 0500: Interm Reading ESOL 0700: Adv Reading ESOL 0150: Intro to Academic Writing</p>			<p>Contact hr/prerequisite changes/course title, and credit/contact hr changes on all.</p>

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ESOL 0350: Basic Academic Writing ESOL 0550: Interm Academic Writing ESOL 0750: Adv Academic Writing All effective: Spring 2010			
Course ADDITIONS on the following: ESOL 0111: English Conversation 1 ESOL 0211: English Conversation 2 ESOL 0411: English Conversation 3 ESOL 0611: English Conversation 4 All effective: Spring 2010			New course additions. Will help with interpersonal skills for the students.
ENGL 3214: Period/Topic Studies: Realism/Modernism Course Addition Effective: Spring 2010	M: Addison Everett S: Linda Wright	APPROVED	USOE is now requiring courses in Modern Literature.
<u>SINGLE CHANGE FORM – COMM</u> COMM 2170: Intro to Organizational Comm COMM 3850: Organizational Comm Effective: Spring 2010			COMM 2170: Randal indicated the title for COMM 2170 was wrong on the form. It is NOT Intro to Comm Theory, but Intro to Organizational Comm. This was a course deletion. COMM 3850: Prerequisite change (deletion of COMM 2170).
COMM 2370: Sports Broadcasting Course Revision Effective: Spring 2010	M: Curtis Larsen S: Dennis Wignall		Revision is to allow this course to be repeated for credit for a maximum of 9 credits. This course is being turned into a “practicum” rather than a lecture course.
Course ADDITIONS on the following: CJ 2300: Computerized Legal Research CJ 1390: Police Field Operations CJ 3020: Cyber Law CJ 3800: Computer Forensics and Cyber Crime CJ 3820: Crime Scene Investigation Techniques CJ 3400: Drugs and Crime CJ 3100: Criminal Profiling PSY 3220: Psy of Adolescence & Emerging Adulthood PSY 3440: Family Mental Health PSY 4800: Psychology Practicum Effective: Spring 2010	M: Curtis Larsen S: Brenda Sabey M: Darl Biniarz S: Brent Hanson	APPROVED – Vote taken on CJ courses only. APPROVED – Vote on PSY courses only— including the single change form.	CJ courses would be part of the 4-year program if and when we get it. Daphne asked about the library resources. Addison said he spoke to Scott Julian about it and he had said that he was comfortable with the resources that we now have. More new courses for the 4-year degree IF we ever get it.
<u>SINGLE CHANGE FORM – PSY</u>			PSY 2480 replaces PSY 1480: Sub Abuse: Prevention

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<p><u>Course REPLACEMENTS on the following:</u> PSY 2480: Substance Abuse PSY 2430: Stress Management Effective: Spring 2010</p>			<p>PSY 2430 replaces PSY 1430: Stress Management</p> <p>The BOR criticized us for not having enough 2000-level courses. We're changing the numbers from the 1000-level back to the 2000 level.</p>
<p><u>SINGLE CHANGE FORM – NFS</u> NFS 1245: Food Preparation/Skills/Tech Lab NFS 1005: Breadmaking Lab Effective: Spring 2010</p>	<p>M: Brent Hanson S: Brenda Sabey</p>	APPROVED	<p>Fee increase on both courses from \$25 to \$35. Nate Jensen wanted to know about student opinion regarding the fee increase. Were they consulted? No.</p>
<p><u>PEHR 1550: Mountain Biking</u> Course Revision Effective: Spring 2010</p>	<p>M: Curtis Larsen S: Dennis Wignall</p>	APPROVED	<p>Description change to indicate the student needs to provide their own mountain bike.</p>
<p><u>XXXX2990-2999; 3990-3999; 4990-4999 Seminar in (All Disciplines)</u> Course Revisions Effective: Spring 2010</p>	<p>M: Philip Lee S: Darl Biniiaz</p>	APPROVED	<p>This course revision is a blanket revision for all seminar courses on campus. Originally Instructor permission was the prerequisite for these courses, but not everybody was enforcing that. This revision would allow for instructor permission to be "optional" on those courses that need it. It also raises the maximum fee to \$50 on courses that need a fee assessed to it. This revision also includes the 3990-4999 numbers rather than just the 2990-2999 numbers.</p>
<p><u>SINGLE CHANGE FORM – DANCE</u> <u>DANC 1800/2800: Dance Company I/II</u> Attach Fee of \$15 Effective: Spring 2010</p>	<p>M: Curtis Larsen S: Darl Biniiaz</p>	APPROVED – vote taken on DANCE and THEA single change form.	<p>Add fee of \$15 for students in Dance Company.</p>
<p><u>SINGLE CHANGE FORM – THEA</u> THEA 3740: Theatre History & Lit III Course deletion Effective: Spring 2010</p>			<p>Only need two courses rather than three for the 4-year degree program.</p>
<p><u>Course ADDITIONS on the following:</u> ARTH 3030: Medieval Art ARTH 3080: Nineteenth Century Art ARTH 3090: Twentieth Century Art THEA 4270: Stage Makeup II All effective: Spring 2010</p>	<p>M: Curtis Larsen S: Dennis Wignall</p> <p>M: Curtis Larsen S: Darl Biniiaz</p>	<p>APPROVED – prerequisites are OR's not AND's.</p> <p>APPROVED</p>	<p>Prerequisites are OR's, not AND's.</p>
<p><u>Course REVISIONS on the following:</u> THEA 2240: Costume Design I THEA 3730: Theatre History & Lit II THEA 4390: Costume History THEA 4440: Costume Design II</p>	<p>M: Dennis Wignall S: Darl Biniiaz</p>	APPROVED	<p>Course description changes to more accurately reflect what's going on in the courses.</p>

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Effective: Fall 2010			
Natural Science, Nursing & Allied Health			
NURS 4041: Nursing Leadership Mgmt Clinical Course Revision (description change) Effective: Spring 2010	M: Curtis Larsen S: Brent Hanson Amend the motion to break out the credits into lec/lab/clinic hrs. Curtis accepted the amended motion; Brent Hanson agreed to the amended motion.	APPROVED APPROVED	The committee felt the amount of credit increase in the EMS form needed to be broken into appropriate lec/lab/clinic hours. This particular form will not be approved until that is done.
NURS 4600: Senior Capstone Course Replacement Effective: Spring 2010			Replaces NURS 4200.
<u>SINGLE CHANGE FORM – NURS</u> NURS 1001: First Year Exper: Intro to Nursing NURS 4200: Course Deletion NURS 1005: Certified Nursing Assistant Effective: Spring 2010			NURS 1001: Students are taking HLOC 1001 for this course. Course deletion. NURS 4200: Course replaced by NURS 4600 NURS 1005: Fee increase.
<u>SINGLE CHANGE FORM – EMS</u> EMS 1100: EMT Basic EMS 2200: Paramedic Training I EMS 2300: Paramedic Training II EMS 2400: Paramedic Training III EMS 2500: Paramedic Training IV EMS 2600: Paramedic Training V Effective: Spring 2010			EMS 1100: Credit Change (9 crs to 8 crs) EMS 2200: Credit Change (6 crs to 7.5 crs) EMS 2300: Credit Change (6 crs to 7.5 crs) EMS 2400: Credit Change (6 crs to 8 crs) EMS 2500: Credit Change (6 crs to 8 crs) EMS 2600: Credit Change (6 crs to 12 crs) The state requires minimum hours in lec/lab/clinicals. The current courses do not reflect those hours (1-1 lecture/ 1-2 labs/ 1-4 clinicals). The program itself will have a lot more required credits now. U/U has 45 credit hours; UVU has 31; Weber has 42, and this brings us up to 43 credits.
VT 3650: 3D Animation Course Addition Effective: Spring 2010	M: Curtis Larsen S: Darl Biniuz	APPROVED – vote taken on three courses presented.	
CS 2005: Programming in C++			

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Course Addition Effective: Spring 2010			
<u>SINGLE CHANGE FORM – CS</u> CS 2810: Computer Orgn & Architecture Effective: Spring 2010			Pre/Co-requisite change (CS 1410 w/C- or better, and Co-Prerequisite of CS 2005 w/C- or better)
<u>SINGLE CHANGE FORM</u> CHEM 1015: Intro to Chemistry Lab PHYS 1015: Intro to Physics Lab GEOG 1005: Physical Geography Lab GEO 1015: Intro to Geology Lab Effective: Spring 2010	M: Curtis Larsen S: Karen Bauer M: Randal Chase S: Dennis Wignall A motion to modify the motion to approve these to say that in the associated lecture class that the note be added to the description that the lab is optional.	APPROVED w/title change to PHYS 1015 to be Elementary Physics Lab 2 approved votes - Amended motion fails.	PHYS 1015: Change course title to Elementary Physics lab. Did we add credits to our GE program? Pete VanValkenburg indicated that the Regents Scholarship program, high school students need to have a lab in order to be considered for the scholarship. These courses are “optional” for the college students. It’s only a corequisite for the lab to go with the lecture—not the lecture to have the lab.
<u>SINGLE CHANGE FORM – CHEM</u> CHEM 1210: Prin of Chemistry I *PS Prerequisite Change Effective: Spring 2010	M: Karen Bauer S: Curtis Larsen Amend motion to say, prerequisite of MATH 1050 with a grade of C or higher, or ACT score of 26 or higher.	Approved w/ the prerequisite phrase being: Math 1050 w/grade of C or higher, or equivalent placement test score of 26 or higher. APPROVED	Second entry was a clerical error in changing the course description when this was originally approved. This entry was withdrawn. The ACT test score of 26 or higher within two years of enrollment. The math dept has that two-year limit. If the ACT exam was taken 5 years ago, this would not work. I don’t know about the committee, but I think the amended motion and the original motion were basically the same thing..... (Slee)
Business			
FIN 3500: Negotiations Relationship Mgmt Course Addition	M: Addison Everett S: Brenda Sabey	APPROVED - Vote taken on both FIN courses.	Randal Chase indicated that the COMM dept has a Negotiations/Bargaining course. Why not use theirs? It would depend on what’s included in the COMM course. The prerequisite to this course creates the financial tool set

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Effective: Spring 2010	M: Randal Chase S: Dennis Wignall Motion to amend the title to reflect what the content of the course is. Addison accepted that motion to amend.	APPROVED - - w/title change to FIN 3500 to be Financial Negotiations	that allows the student to discuss in terms of net present value/capital budgeting.... Terms in banking and finance Terms that would typically be used in negotiations environment. Vocabulary and base tool set would be the biggest differences between the FIN course and the COMM course. It was asked if the title could reflect the “finance” portion of the course. The title could be Financial Negotiations. We shouldn’t be duplicating courses; however, this is more specialized in the finance field.
FIN 4380: Financial Modeling & Decision Making Course Addition Effective: Spring 2010			
MILS 1202: Military Fitness Course Addition Effective: Spring 2010	M: Curtis Larsen S: Brenda Sabey Curtis Larsen amended his motion to strike the statement “repeats are required” from the description. Brenda accepted the amended motion. If the MILS personnel need it in, they can bring it back to curriculum.	APPROVED – Vote taken on ALL MILS courses. APPROVED	Course revisions. Split out lec/lab/fitness credits. On the fitness courses, in the description it has “Repeats are required.” What does that mean? Can the course be repeated for credit? What exactly is that? Philip didn’t know either. Philip proposed that the statement be taken from the description.
MILS 1212: Military Fitness Course Addition Effective: Spring 2010			
Course REVISIONS on the following: MILS 1200: Intro to Leadership I MILS 1201: Intro to Leadership I Lab MILS 1210: Intro to Leadership II MILS 1211: Intro to leadership II Lab Effective: Spring 2010			
DISCUSSION ITEMS			
GE Mission Statement & Learning		TABLED	Nobody present to represent this document.

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Goals Revision (John Jones)			
ONLINE Course Procedure (Draft)			Reviewed the process (draft form) for offering a course online. Faculty have to go through a review process w/Becky Smith and her committee prior to a course being able to be offered online.
Adjourned: 5:00 PM	M: Brenda Sabey S: Dennis Wignall	APPROVED	