

Curriculum Committee Minutes

Oct. 14, 2008

3:00 pm.

South Administration Conference Room

Chair: Louise Excell

Present: Addison Everett, Karen Bauer, Brenda Sabey, Brent Hanson, Carole Grady, Curtis Larsen, David Roos, Dennis Wignall, Glenn Webb, Jay Slade, Linda Wright, Louise Excell, Martha Talman, Pete Vanvalkenburg, Randal Chase, Scott Mortensen, Sue Bennett, Susan Ertel, Tom McNeilis, Rick Palmer, Sharon Lee

Absent: Carlene Holm (excused), Darci Downs, Darl Biniiaz, Tommy Cummings

Visitor: Julie Stender

Agenda Items	Motions	Vote Results	Action/Discussion
Minutes Curriculum Committee Minutes (Sept. 23, 2008)	M: Susan Ertel S: Scott Mortensen	APPROVED	Motion was made by Curtis Larsen to amend the agenda—he had a curriculum form he needed approved for spring semester offerings. Susan Ertel seconded the motion. Curriculum Item was VT 2710. Vote was approved unanimously.
Curriculum Items			
Arts & Letters			
Psy 2800: Human Sexuality Course Addition Effective: Spring 2009	M: Martha Talman S: Addison Everett	APPROVED	
Psy 3120: Cognitive Psychology Single Change Form Course Revision/Prereq Change Effective: Spring 2009	M: Scott Mortensen S: Jay Slade	APPROVED	
MUSC 2010/2020 – Music History and Literature I/II *FA Single Change form Course Deletions Effective: Spring 2009	M: Brent Hanson S: Curtis Larsen	APPROVED	
MUSC 1200: Show Choir Course Addition Effective: Spring 2009	M: Glenn Webb S: Brent Hanson	APPROVED w/6 nay votes	Move by the President to build this show choir in hopes of recruitment of more students. It was stated that at a time of budget cuts and reductions, new programs and activities like this are costly, and that this possibly will NOT increase enrollment. No literature available that actually proves that this increases enrollment. This is only an “elective” credit and will not

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			count toward a degree. If this isn't done through the Music dept. it may be done through Student Services. It was felt by the Fine Arts dept. that if it was going to be on campus, that it should be controlled through the Music dept. The instructor would be able to pick up other courses on campus. Costs include sound systems, travel budget, costumes.
MUSC 1250/3250: Concert Choir Course Revision Effective: Spring 2009	M: Glenn Webb S: Addison Everett Motion was amended by Glenn Webb to include the vote on both 1250 and 3250.	APPROVED – Vote was taken on both 1250 and 3250	Glenn Webb asked that the title NOT include the name of Dixie College—that it should be called just “Concert Choir”. It also changes the contact time to 4 hrs per week.
MUSC 3400: Music Composition Course Addition Effective: Spring 2009	M: Glenn Webb S: Addison Everett	APPROVED	
ART 1110: Basic Drawing & Comp Course Revision Effective: Spring 2009	M: Curtis Larsen S: Scott Mortensen	APPROVED – Vote included all Art courses plus the single change form.	Majors meetings upstate indicated that our Art studio courses were not in line with the state and with the National Assn of Schools of Art and Design standards. 6 contact hrs for 3 credits for studio courses. The first group of courses include contact hr change, fee change and course description change, while the single change form only involves contact hour change.
ART 2110: Intermediate Drawing Course Revision Effective: Spring 2009			
ART 2190: Intro to Sculpture Course Revision Effective: Spring 2009			
ART 2250: Intro to Watercolor Course Revision Effective: Spring 2009			
ART 2410: Intro to Life Drawing Course Revision Effective: Spring 2009			
ART 2420: Intro to Portrait Course Revision Effective: Spring 2009			
ART 3110: Creative Perspective Drawing Course Revision			

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Effective: Spring 2009			
ART 3210: Head and Figure Painting Course Revision Effective: Spring 2009			
ART 3250: Interm Watercolor Course Revision Effective: Spring 2009			
ART 3410: Interm Life Drawing Course Revision Effective: Spring 2009			
ART 4110: Expressive Drawing Course Revision Effective: Spring 2009			
ART 4210: Adv Head & Figure Painting Course Revision Effective: Spring 2009			
ART 4250: Adv Watercolor Course Revision Effective: Spring 2009			
SINGLE CHANGE FORM/ART All courses listed are only increasing contact time to 6 lab hrs per week ART 2050: Interm Photography ART 3050: Adv Photography ART 3190: Interm Sculpture ART 4190: Adv. Sculpture ART 2210: Intro to Oil Painting ART 2570: Intro to Ceramics ART 3570: Interm Ceramics ART 4570: Adv Ceramics			
THEA 3260: Scene Painting Course Addition Effective: Spring 2009	M: Brent Hanson S: Susan Ertel	APPROVED	
ESOL 0400: Interm Listening/Conversation Course Revision Effective: Spring 2009	M: Susan Ertel S: Brenda Sabey Motion amended to include ALL ESOL	APPROVED	

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	courses.		
ESOL 0500: Interm Reading Course Revision Effective: Spring 2009			
SSC 1400: Student Alumni Leadership Course addition Effective: Spring 2009	M: Scott Mortensen S: Dennis Wignall	APPROVED	
<u>ESOL COURSE ADDITIONS:</u> Effective: Spring 2009 ESOL 0200: Basic Listening & Conversation ESOL 0210: Basic ESOL Skills: Workplace ESOL 0220: Basic ESOL Skills: Academic ESOL 0230: Basic ESOL Skills: Life ESOL 0300: Basic Reading ESOL 0350: Basic Writing ESOL 0360: Basic Grammar ESOL 0410: Interm ESOL Skills: Workplace ESOL 0420: Interm ESOL Skills: Academic ESOL 0430: Interm ESOL Skills: Life ESOL 0550: Interm Writing ESOL 0560: Interm Grammar ESOL 0600: Adv Listening & Conversation ESOL 0610: Adv ESOL Skill: Workplace ESOL 0620: Adv ESOL Skills: Academic ESOL 0630: Adv ESOL Skills: Life ESOL 0700: Adv Reading ESOL 0750: Adv Writing ESOL 0760: Adv Grammar	M: Susan Ertel S: Dennis	APPROVED	

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Business			
VT 3710: Adv Typography Single Change Form Number Change Effective: Spring 2009	M: Curtis Larsen S: Susan Ertel	APPROVED	Most school have this course as upper-division.
Science & Allied Health			
BIOL 4810/4820 – Independent Study BIOL 4930 – Senior Thesis Single Change Form Course Revision/Prereq change Effective: Spring 2009	M: Addison Everett S: Glenn Webb	APPROVED	
NURS 1005: Certified Nursing Assistant Single change form Credit change from 3.5 to 4.0 crs Effective: Spring 2009	M: Brent Hanson S: Curtis Larsen	APPROVED	UT state specifies the content in which the course needs to cover. Faculty say they can't cover material in the current number of credits. Students have to have so many hours before testing. 3.5 crs is bare minimum requirement. If student misses one class they're done! So, to increase the hours gives students more time to complete certification.
Action Items			
Discussion Items			
Announcements by Rick Palmer			1) Early Alert. An instructor emails alert to Rick on students who are in trouble early in the semester. The student is informed that they're in some kind of trouble with the class, and of what is available to them to help. Rick was concerned that there wasn't enough time to contact the instructors back (at this time). They're trying. 2) Departmental Advisor/Lecture training. This is training that will be happening monthly starting in October. Janet Walker/Shari Gowers will be overseeing these trainings. Still in the development stage—just wanted to alert us about it. Members of the committee expressed interest in coming to these meetings to help with the education of the advisors.
Independent Study			Martha Talman researched other institutions on how they handle

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			<p>independent study. There are basically two groups of courses that fall under this: (don't include seminars, special topics).. They have a variety of titles, independent research, independent readings, independent research and readings, directed readings, undergraduate research, directed studies, special studies (SUU, USU, U/U, Weber). A couple of rules apply to these: 1) have to be a major or interdisciplinary major to take one of these; 2) contracted for 45 hours of work for each credit. Usually a 1-4 variable credit. Numbering is usually in the 3900's. At two schools they could be connected to a course. Ex: A student could contract with the instructor to do extra work in, biology courses. Staffing the courses was different depending on disciplines just like the name. In one dept. one person gets ALL the independent study students; in another disciplines, they're assigned to faculty/specialty areas. These are: 1) ALWAYS elective credits. 2) No majors anywhere will these replace any courses that are required. 3) Usually a 6 credit max for the degree. 4) They can be counted as electives in the major. 5) It must be different or beyond the curriculum. 6) It doesn't substitute for a course that's offered. 7) They aren't coded at schools as INV (individual). Several schools had multiple of these courses but not more than 3 in any discipline. Any department that wants these courses should make them. We shouldn't force the title on these courses (such as 2990). Our problem with this kind of course was we were trying to teach regular courses as independent study courses. This is largely not done at other institutions. SUU contracts through Continuing Education to do theirs. Independent study courses should be "contracted" between the student and faculty. The contract should outline goals/outcomes/requirements are clear to the student to begin with. Martha is going to get examples of other schools contracts and get a copy of Phil's contract and bring it back to the committee.</p>
Regents Policy on Degree Requirement Credits			<p>Official DSC policy says that we need to have 121 credits to graduate; however, many of our degrees only add up to 120 credits. Regents say 120-126. Curtis proposes that they make a policy change to change 121 to 120. Martha suggested other changes and that she would come up with a sample of what the changes in the policy should be and bring it to the next meeting. Martha and Pam to work on this policy, then faculty senate sees it, then back to the curriculum committee.</p>

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Adjourned: 4:10 PM	M: Scott Mortensen		