

WORK LOAD RECOMMENDATION FORM

Date: March 26, 2009

Name of Submitter: Brent Hanson

Work Load Change: Permanent Temporary

Recommendation:	Allot 3 credits of reassigned time per semester (fall, spring, and summer) for the campus supervisor of the freshman experience courses.
Justification:	Coordinating course offerings, training faculty, working with advisement to facilitate student placement, and program assessment are on-going tasks that require a significant commitment of human resources. Faculty oversight is a vital component of a program that generates academic credit.

Recommendation Impact:

What position would this apply to:	Supervisor of Freshman Experience Courses (appointed by CAO)
Related College Activity:	Student success and retention.
Who else might want to claim rights to this change:	No one
What college policies would have to change for this recommendation to be adopted:	None
What is the academic impact of this recommendation	Improved student success and retention.
What is the financial impact of this recommendation:	
Per Semester Costs:	<i>Preparation Cost represented by 3 cr. per Semester</i> 1/5 of full-time faculty salary
Faculty Load Reductions:	3 credits
Adjunct Replacement:	3 credits
Where has this recommendation been implemented or what other models support this recommendation:	All of the institutions that made presentations at a recent national FYE conference had supervisors for their programs.

Signature: _____

Chair's Signature: _____ Comments: _____

Dean's Signature: *Brent Hanson* Comments: _____

Work Load Committee Recommendations: Approve Disapprove

Signature: *[Signature]*