

Academic Council Minutes

February 3, 2009

3:00 pm.

South Administration Conference Room

Chair: Donna Dillingham-Evans

Present: Kathy Bailey, Karen Bauer, Sue Bennett, Bill Christensen, Mo Eckroth, Louise Excell, Carole Grady, Brent Hanson, Victor Hasfurther, Don Hinton, Gary Koeven, Tom McNeilis, JD Robertson, David Roos, Daphne Selbert, Becky Smith, Dennis Wignall, Dewen Denning, Sheila Bastian

Excused: Frank Lojko, Rick Palmer, Brenda Sabey, Pam Montrallos

Absent: Steve Bringhurst, Carlene Holm, Julie Stender, Stephanie Brady,

Agenda Items	Motions	Vote Results	Action/Discussion
Academic Council Minutes (December 2, 2008)	M: Don Hinton S: Carole Grady	APPROVED	MOTION BY DON HINTON, SECONDED BY CAROLE GRADY, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON DECEMBER 2, 2008.
Curriculum Committee Minutes (November 11, 2008) (December 9, 2008) (January 15, 2009)	M: Don Hinton S: Carole Grady	APPROVED	MOTION BY DON HINTON, SECONDED BY CAROLE GRADY, TO APPROVE THE ACTIONS TAKEN AND RECORDED IN THE MINUTES OF THE CURRICULUM COMMITTEE MEETINGS HELD NOVEMBER 11, 2008, DECEMBER 9, 2008 AND JANUARY 15, 2009.
OLD BUSINESS – No action items brought forward this meeting.			
NEW BUSINESS (Information Items)			
Psychology Proposal	M: Don Hinton. S: Tom McNeilis	APPROVED	MOTION BY DON HINTON, SECONDED BY TOM MCNEILIS, TO SUSPEND THE RULE AND MOVE THE FOLLOWING INFORMATION ITEM TO AN ACTION ITEM.
	M: Don Hinton S: Brent Hanson	APPROVED	MOTION BY DON HINTON, SECONDED BY BRENT HANSON, TO APPROVE THE PROPOSED REQUEST TO OFFER A BA AND BS IN PSYCHOLOGY, CONTINGENT UPON THE LIBRARY PROVIDING A BUDGET REPORT TO BE INCLUDED IN THE

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			<p>PROPOSAL. THE CURRENT PROPOSAL WOULD ALSO PROVIDE THE OPTION OF A BA OR BS IN PSYCHOLOGY TEACHING MAJOR, A SECONDARY EDUCATION LICENSURE PROGRAM. ALSO, THE CURRICULUM INCLUDES ALL OF THE COURSES NEEDED TO MEET THE CURRENT REQUIREMENTS FOR A SECONDARY EDUCATION ENDORSEMENT IN PSYCHOLOGY.</p>
Program Reviews			<p>Louise Excell requested that Council members take the following program reviews to their departments, review them, and send any input they may have directly to her prior to our next Academic Council meeting on March 3, 2009.</p> <p style="text-align: center;">Composition Program Review</p> <ul style="list-style-type: none"> • Summary • Response <p style="text-align: center;">Communication Program Review</p> <ul style="list-style-type: none"> • Summary • Response <p style="text-align: center;">Medical Radiography Program Review</p> <ul style="list-style-type: none"> • Summary • Response
Freshman Orientation Classes for Fall Semester 2009			<p>Sue Bennett asked if the campus is moving towards standardizing the freshman orientation classes for fall semester 2009. Sue said that she needs to know how many sections to offer, when to offer them, how many hours of credit they are worth, what is the workload for the instructor, how many credits do students receive, are we using a campus-wide textbook and are there common elements in the orientation classes.</p> <p>David Roos said all incoming freshman students will be asked by a counselor what their major is. He said there is going to be a lot of students who will not have a major and will have no idea what they want to do. For the purpose of getting students headed in the right direction, David said there will be courses set for specific majors and then general courses that will include more career exploration components. This will allow departments an opportunity to attract students into their programs.</p>

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			<p>Other Comments:</p> <p>For accreditation purposes in Nursing, their accreditation body looks at everything the college requires students to take and makes them include that requirement in the number of credits a student can take in that program. This also includes all elective credit. Carole Grady said the Nursing program is maxed out at 72 credits.</p> <p>Victor Hasfurther said he would research the Health Sciences programs for number of credits.</p> <p>Mo Eckroth said that as long as the college requires students to take this as a requirement, athletes can count it as progress toward a degree.</p> <p>A suggestion was made to look at consolidating other elective required courses with this one and to look into how other colleges implement these courses.</p>
<p>Required Elements for All Syllabi</p>			<p>Sue Bennett asked for clarification on the "required elements for all syllabi." Sue said she thought we had agreed to post a link on our syllabi to direct students to the web page. She said some people think we still need to list all of the requirements on the syllabus itself. Couldn't we use this statement and be covered:</p> <p>Other Important College-Wide Information:</p> <ul style="list-style-type: none"> • Interested in getting help from the College Writing Center, or from the OWL (Online Writing Lab)? • Are you required to read your D-mail e-mail account? • Wondering when the drop date is for a class? • If decide you no longer want to attend class, will your teacher drop you from a class? Or is that your responsibility? • Do you think you might have a disability or impairment that will hinder your ability to learn? • What happens if you cheat on an exam or plagiarize on an essay? <p>Regarding these issue – and more – please go to the following DSC web site:</p>

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			<p data-bbox="1073 235 1724 261">http://new.dixie.edu/reg/faculty/index.php?page=Syllabus</p> <p data-bbox="1073 267 1955 391">At this site, you will receive important, helpful information that can help you in all of your classes. You are required to know this information, so be sure to go to the above link. Ask your professor or advisor for clarification if you do not understand the information.</p> <p data-bbox="1073 430 1944 641">David Roos said that it would be a simple matter of creating a website with this information. Donna told David that would be extremely helpful from an accreditation point of view. One of the things creditors do is go through faculty course syllabi to make sure that common elements are present in each one. Donna said that if we can have a website with all of those common elements on it, then it would be easy to update and to disseminate to the students.</p>
<p data-bbox="186 652 470 711">First Year Experience Curriculum Form</p>			<p data-bbox="1073 652 1948 917">Don Hinton advised the Council that normally curriculum forms are approved in Curriculum Committee and are approved in Academic Council with the approval of the Curriculum Committee minutes. The First Year Experience course curriculum form has not been discussed and voted on by the Curriculum Committee but came to Academic Council for discussion, so that if passed by the Curriculum committee at their next meeting, it will be able to be loaded into Banner in preparation for planning the Fall schedule of classes?</p> <p data-bbox="1073 956 1948 1248">Don explained to the Council that the course is for entering freshmen, full-time, degree seeking students. Non-degree seeking freshmen and not required to take this course. This is a requirement, but not a degree requirement. The course will not count towards a student credits, but is an elective. The advisement office will send out letters to entering freshmen telling them about the course. Students who enter as a sophomore, junior, or senior will not be required to take this course. Transfer students with less than 24 credits will not be required, but will be “recommended” to take this course.</p> <p data-bbox="1073 1287 1948 1385">Concern was expressed about meeting two days a week. It is a scheduling problem for classroom space. Some felt it would be better if taught only one day per week.</p>

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			Also, concern about how instructors for this course was going to be funded since we are facing budget crunches which may not allow funding for the “lecture/advisor” positions that would be helpful in teaching these courses.
Adjourned: 4:35			