

Curriculum Committee Minutes

Sept. 25, 2007

3:00 pm.

South Administration Conference Room

Chair: Martha Talman

Present: Addison Everett, Karen Bauer, Brenda Sabey, Brent Hanson, Carlene Holm, Carole Grady, Philip Lee, Scott Mortensen, Sue Bennett, Susan Ertel, Tim Eicher, Darl Biniaz, Randal Chase, Victor Hasfurther, Sharon Lee

Absent: Curtis Larsen, David Roos, Kaden Feller, Lacey Lee, York Butler

Visitor: Karl Hutchings

Agenda Items	Motions	Vote Results	Action/Discussion
Minutes Curriculum Committee Minutes Sept. 11, 2007	M: Victor Hasfurther S: Scott Mortensen	APPROVED	
Curriculum Items			
Education, Humanities, Arts, Social Sciences			
TABLED item from 09-11-07 Meeting ENGL 2890: Journal Publication/The Southern Quill Name Change	M: Victor Hasfurther S: Scott Mortensen	APPROVED	M: Motion to take this item from the table by Philip Lee. S: Victor Hasfurther Item was taken from the table, and discussion on title change was approved.
BIOL 2065: Prin of Microbiology Lab Credit Change from 2 crs to 1 cr	M: Scott Mortensen S: Addison Everett	APPROVED (vote was taken on all three biology courses together)	Contact time reduced from 4 hrs per week for 2 credits, to 3 hrs per week for 1 credit. Effective Spring 2008.
BIOL 4300: Molecular Biology			Instructor requested a reduction in class time to accommodate for lab

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Credit Change from 3 crs to 2 crs			time for students.
BIOL 4305: Molecular Biology Lab Credit change from 1 crs to 2 crs			
MUSC 1210: Vocal Theatre Performance Contact time change/Course description change. Effective: Spring 2008	M: Brent Hanson S: Addison Everett	APPROVED (vote was taken on MUSC 1210, 2710, and 3210 together)	Contact time increased to 3 hrs per week to accurately reflect the time that is actually spent in the class. Course description change to reflect these contact hours.
MUSC 1800: Intermediate Guitar Course description change. Effective: Spring 2008	M: Brent Hanson S: Addison Everett	APPROVED	Course was acted on in 09-11-07 meeting to eliminate the prerequisite. This course description change reflects the dropping of the prerequisite.
MUSC 2710: Theatre Orchestra Contact/Course description change. Effective: Spring 2008	M: Brent Hanson S: Addison Everett	APPROVED	Contact time increased to 3 hrs per week to accurately reflect the time that is actually spent in the class. Course description change to reflect those contact hours.
MUSC 3210: Vocal Theatre Performance Contact time change/Course description change Effective: Spring 2008	M: Brent Hanson S: Addison Everett	APPROVED	Contact time increased to 3 hrs per week to accurately reflect the time that is actually spent in the class. Course description change to reflect those contact hours.
MUSC 3810: Priv Appl Music III: Vocal; MUSC 3811: Priv Appl Music IV: Vocal; MUSC 3811: Priv Appl Music III: Piano; MUSC 4811: Priv Appl Music IV: Piano Change of LBC to LEC schedule type w/course description to reflect those changes. Effective: Spring 2008	M: Scott Mortensen S: Brenda Sabey	APPROVED	Housekeeping of private music lessons to keep them consistent.
Business, Science, Health			
COOP 18XX: Cooperative Education Attach a fee of \$10 per credit	M: Addison Everett S: Scott Mortensen	TABLED	Karl Hutchings, Director of Cooperative Education was present to discuss attaching the fee to the General Ed coop classes. The workbook is now on Vista Web and Karl is asking for a fee to help with operations and to cover the cost of keeping the workbook online. The committee felt the need to check into the legalities of fee usage and privileges. This item was tabled for lack of information, and is to be returned for action in October's meeting. A

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			task force is to be formed to look at the Cooperative Education program. Faculty included on the task force is Philip Lee, Scott Mortensen, Becky Smith and Carole Grady.
DISCUSSION ITEMS:			
Victor Hasfurther – Yearly Course Offerings Schedule	M: Susan Ertel S: Philip Lee 1 opposed vote	Motion was made by Susan Ertel to suspend the rules to move this item from the discussion agenda to action agenda. Vote was APPROVED with 1 opposed vote.	Victor indicated he's having a hard time finding adjuncts. He proposes that a list of courses be given to students rather than a full schedule of times, days, and instructors.
	M: Carole Grady S: Susan Ertel	APPROVED	After great discussion, a motion was made for the Curriculum Committee to recommend to Academic Council that we change the way we list courses for the year-long schedule. That we amend the annual schedule to <u>not</u> include days and times, but list the courses to be taught. (Example: www.dixie.edu/math/courses/schedule.php . See attached.) The motion was approved unanimously.
Martha Talman – Curriculum Form			A suggestion was made that a syllabus accompanies the curriculum form when it's presented for approval, and that we distinguish the difference between a course outline and a syllabus. The course outline should be brought forward with learning objectives and minimum requirements, and leave academic freedom to the faculty. It was also suggested that the schools should have their own curriculum process –they're the experts who deliver the content and decide whether there's something wrong with it. The committee was asked to look at how other schools process their curriculum, and bring it back to the committee for further discussion in the next meeting.

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Adjourned: 4:10 PM			