

WORK LOAD RECOMMENDATION FORM

Date: April 6, 2009
February 2, 2009 Name of Submitter: Victor Hasfurther

Work Load Change: Permanent Temporary

Recommendation:	Respiratory Therapy: Respiratory Therapy program coordinator administrative workload release time should be 9 credits per year <i>calculated as: Student FTE Base 0.3 Adjustment for below 3 = 3-per semester / 6 per year + additional 3 = 9 credits per year</i>
Justification:	The program coordinator must prepare reports as part of their accreditation function during each year, interview prospective students for admission to the program, supervise clinical individuals and several other such duties.

Recommendation Impact:

What position would this apply to:	Respiratory Therapy Program Coordinator
Related College Activity:	Other Allied Health Coordinator Positions
Who else might want to claim rights to this change:	Physical Therapist Assistant Program Coordinator
What college policies would have to change for this recommendation to be adopted:	None
What is the academic impact of this recommendation	The individual hired for this position is aware of this as a part of her academic duties
What is the financial impact of this recommendation:	
Per Semester Costs:	None – Part of hiring costs
Faculty Load Reductions:	3 credit hours per semester and summer
Adjunct Replacement:	None – Part of hiring duties
Where has this recommendation been implemented or what other models support this recommendation:	23.1 – 23.4 of Workload Model

Signature: _____

Chair's Signature: *Ardee Neal* Comments: _____

Dean's Signature: *Victor Hasfurther* Comments: _____

Work Load Committee Recommendations: Approve Disapprove

Signature: *[Signature]*